

WESTMORE APARTMENTS
Premium Living at Affordable Pricing!

SECURITY DEPOSIT DEDUCTION LIST

Any charges to restore or repair the apartment to its original move-in condition will be calculated according to labor hours and cost of materials. Prices are subject to change without notice. Any past-due balances on your account such as late fees, lock-out fees, NSF fees, rental payment shortages, etc. will be deducted from your security deposit.

The charges listed for the following items are average prices only. You will be responsible for the FINAL cost of the item, including any higher costs that may be incurred. The following table is a list of the fair market fees associated with common damages or areas requiring additional cleaning. These fees include labor. The rent account will be charged in the event any fees are incurred. **THE RESIDENT MAY ALSO INCUR THE SAME CHARGES FOR ACCIDENTAL OR INTENTIONAL DAMAGES CAUSED DURING OCCUPANCY.**

SERVICE	REQUIREMENTS	CHARGE
➤ KITCHEN		
Kitchen Sink	Washed out.	\$15.00
Cabinets/Countertops	Wash inside and out. Use appropriate cleaning solvents.	\$33.00
Contact Paper	Must be removed if applied.	\$33.00
Dishwasher	Clean all grease and food deposits.	\$20.00
Floor	Sweep and mop.	\$35.00
Microwave	Clean inside including rack, tray and exhaust fan vent.	\$20.00
Refrigerator/Freezer	Wipe clean and remove all food. Please leave plugged in with temperature setting at "1".	\$35.00
Stove	The stove, clean the entire exterior surface including burner area, and door Must be cleaned of grease and food deposits	\$25.00
Oven	The oven, clean the complete inside, racks, and boiler must be entirely cleaned of grease and food deposits.	\$25.00
➤ FAMILY ROOM AND BEDROOMS		
Blinds	Must be cleaned and fully intact.	\$50.00
Carpet	Must be vacuumed clean and fully intact. Stains will be dealt with on a case-by-case basis to determine if replacement is necessary. A full carpet replacement fee will be charged based on market rates.	\$30.00
Windows	Clean from the inside, then close and lock. (Per window)	\$25.00
Ceiling Fan	Clean thoroughly.	\$15.00
Closets	Each closet to be vacuumed, shelf to be wiped off	\$10.00
➤ BATHROOMS		
Bathub/Shower	Clean thoroughly with particular attention given to wall tile.	\$40.00
Floor Tile	Sweep and mop.	\$20.00
Mirror	Wipe clean.	\$10.00
Toilet	Clean thoroughly inside and out.	\$20.00
Vanity/Faucet	Clean thoroughly.	\$15.00
Medicine Cabinet	Clean thoroughly.	\$10.00

All forms, contracts, applications and other documents distributed by Westmore Apartments, in the Leasing Office or on-line at www.westmoreapts.com, are subject to change at any time without notice. Only the most recent version of each form will be considered valid and all residents and applicants hereby agree to abide by the policies and procedures set forth in the most current version these documents.

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SERVICE	REQUIREMENTS	CHARGE
➤ PAINTING		
All Rooms	Normal wear and tear (i.e. small nail holes, smudges, etc.) is excusable. The cost will be passed on to the resident if a second coat of paint is needed due to large nail holes, dents, scrapes, stains, crayon markings, excessive or heavy smoking and candle burning, and cooking grease, and/or damaged from adhesives.	Current Market Rates
Baseboards	Cost assessed per room.	Current Market Rates
Wallpaper	Charges will be incurred if removal of wallpaper and glue is necessary or any other maintenance is required to return the wall to its original condition.	Current Market Rates
➤ DOORS		
Apartment Entry Doors	Charges will be incurred if replacement is required.	\$500.00 Each
Interior Doors (Closet, Bathroom, Bedroom)	Charges will be incurred if replacement is required. (depending on manufacturing changes, and age all of the interior doors will need to be replaced and there will be a \$100/door charge)	\$100.00 Each
➤ LIGHT BULBS		
Light Bulbs	The tenant is responsible for replacing all light bulbs that burn out. (Maintenance will replace bulbs in all appliances and some kitchen ceilings)	\$3.00 Each
➤ KEYS		
Apartment Keys (2)	Returned to Leasing Office no later than midnight of move-out date.	\$35.00
Mailbox Keys (1)	Returned to Leasing Office no later than midnight of move-out date.	\$35.00
Basement key	Returned to Leasing Office no later than midnight of move-out date.	\$35.00
Lock Change	Not returning keys will result in a lock change, including doorknobs.	\$150.00
Parking Stickers	For unassigned parking spaces.	\$15.00 ea.
Parking Permit	Hanging tags for assigned parking spaces.	\$50.00
Excessive Cleaning	Additional cleaning required due to grease or dirt build-up caused by neglect.	\$35.00 per Hour
Trash Removal	Entire apartment is to be cleaned of all personal belongings, papers and packing materials.	Minimum of \$50.00

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